



## The Agriculture and NYS Horse Breeding Development Fund

### Lobbying Policy 2012

The Fund will implement a policy to maintain a record of all lobbying contacts made with the fund. Each time a lobbyist contacts a Fund member, officer or employee, a record of the contact will be made, to include recording the date and time of the contact, the identity of the lobbyist and a summary of the contact.

The responsibility for maintaining the record of contacts will be with the Fund's Executive Director. Individuals contacted by a lobbyist will advise the Executive Director.

These records will be maintained for a period of 7 years.